

# **MIDWEST SUNSPASH MUSIC FESTIVAL**

## **SAT JULY 22<sup>nd</sup>, 2023**

### **ART AND GOODS VENDOR APPLICATION**

The Midwest Sunsplash Music Festival will be held on Main Street Downtown Menasha, WI. Set-up is on asphalt, no stakes allowed, so weights or sandbags must be used. Main Street will be closed to vehicular traffic for the festival, which makes it easy for buyers to walk the grounds and for you to load and unload.

- **DATE:** Sat July 22<sup>nd</sup>, 2023. Noon - Dusk
- **VENDING TIME:** We require vendors to be open from noon to 9pm.
- **PLACE:** Curtis Reed Plaza, Menasha. WI
- **SPACE:** 11'x 11'. Unload on street in front of your space – parking to be determined
- **FEE:** \$50 per 11 x 11 section – Check made out to “Youth Go”.
- Price your items accordingly to ensure you have a profitable festival.
- **SET-UP: SATURDAY: 8 am – noon**
- **TAKEDOWN: Not before 8pm**

**DEPOSIT/CANCELLATION POLICY:** Full payment of \$50.00 per space is due with this application. Your payment, less \$25.00 cancellation fee, will be refunded if notification is received before April 30th, 2023. After June 1st, 2023, your full payment will be forfeited.

**PARTICIPATION REQUIREMENTS:** You must submit a description of what you will sell and a website or Facebook page (if you have one). You may or may not be accepted depending on the redundancy and appropriateness of your products to the festival. If you are not accepted, your check will be returned to you. We aim to limit the number of booths with similar types to help our vendors be successful through unique offerings.

**RESERVATIONS:** Read and sign the enclosed contract. Return application to:  
**MWSS**  
**P.O. Box 221**  
**Menasha, WI 54952**

**Spaces are reserved in the order contracts and payments are received by postmark.** If you would like to partner, or have your space next to another vendor, please either send your applications and payment together. Confirmations will be sent via email, along with a map and your space assignment. If you have questions, contact Kay at 920-944-4302 or [midwestsunsplash@yahoo.com](mailto:midwestsunsplash@yahoo.com)

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**TERMS OF PARTICIPATION**

1. Exhibitors are responsible for supplying tables, tents, weights for tents, and all set-up/display gear.
2. All exhibitors are responsible for collecting and paying state and county taxes.
3. No electricity will be provided or available for your use.
4. No overnight security is provided.
5. Exhibitors must tend their own space(s) and are responsible for clean-up.
6. Do not use anything that will damage the pavement. You are liable if your tent or merchandise damages the property of others.
7. All exhibitors are responsible for insurance, licensing as well as collecting and paying state and county taxes.
8. If you arrive late or leave early without permission from the sponsor before the start of the event, you will not be allowed to return to MWSS.
9. This is a family-oriented event. Offensive merchandise such as t-shirts with obscene messages, or dangerous merchandise such as knives, lighters, or weapons – are not allowed.

The undersigned exhibitor hereby applies for exhibition space at the above MWSS Music Festival. YouthGo and the Midwest Sunsplash Music Festival Committee will not be liable for property damage or personal injury to exhibitors which may occur on or about any part of the premises, regardless of how such injury or damage may have occurred. By signing this contract, exhibitors waive any claim against **Midwest Sunsplash, YouthGo** and the sponsors, and assume all liability or loss or damage to their own property entrusted to the premises.

**The Midwest Sunsplash Music Festival takes place rain or shine; no refunds due to weather conditions.** I have read and agree to follow the rules set forth in this contract and understand that I may be evicted from this show if I do not abide by the rules. I understand that my signature acknowledges me as a private vendor.

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RETURN THIS PORTION ALONG WITH YOUR PAYMENT

Name: \_\_\_\_\_ Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, \_\_\_\_\_ State \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone:(\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_

Website: \_\_\_\_\_

Description of products: \_\_\_\_\_

I would like to reserve \_\_\_\_\_ space(s) sized 11'x11' (Limit of 2 spaces)

\_\_\_ I have provided proof of insurance to MWSS. If you need assistance with insurance, please consider our insurance partner, Erie Insurance, at 920-731-3201.

\_\_\_ I have included a \$50 check made out to "YouthGo"

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/2023

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**SEND TO: MWSS**

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